

**NOTICE INVITING TENDER NO: - 18 (01 to 06)/DD (H)-V/2019-20**

*Online Percentage rate tenders are invited through E-Tendering for the following work by Dy. Director (Hort.)-V, Sector – 10, Rohini, Delhi – 110085, on behalf of DDA from the approved and eligible contractors registered under civil category only of DDA & CPWD and those of appropriate list of MES, BSNL and Railways. Last date of submission of tenders is 19.09.2019*

**DATE OF TENDER PUBLISHING : - 08.11.2019**

**Last date of Submission of tender.  
Technical bid of opening.  
Financial bid of opening.**

**18.11.2019 at 03:00 PM  
21.11.2019 at 11:00 AM  
27.11.2019 at 11:00 AM**

<b>S.N O</b>	<b>NAME OF WORK</b>	<b>EST.COST</b>	<b>E. MONEY</b>	<b>TIME</b>
<b>01</b>	NIT NO. 115/DD(H)-V/DDA/2019-20 Name of work: M/O Scheme under N/Ac.-II, Rohini. M/o Green Belt at Pocket 01 to 08, Sector – 25, Rohini. SH: - Day to Day Cleaning and annual maintenance of toilet block in DDA Park Pocket 01 to 08, Sector – 25, Rohini. AR/&MO No. 185/DD(H)-V/DDA/2019-20/AR & MO/Toilet/2300 dated 01.08.2019 for Rs. 1432868.00 T.S. No- 119/DD(H)-V/DDA/2019-20/ dated 09.08.2019 for 1432868.00 Budget code No. 24025001 funds allocated Rs.42 Cr. Funds Available	<b>1364636.00</b>	<b>27293.00</b>	<b>365 Days.</b>
<b>02</b>	NIT NO. 121/DD(H)-V/DDA/2019-20 Name of work: M/O Scheme under N/Ac.-II, Rohini. M/O NHP No 5, Sector – 25, Rohini. SH: - Day to Day Cleaning and annual maintenance of toilet block in DDA Park at NHP No 5, Sector – 25, Rohini AR/&MO No. 153/DD(H)-V/DDA/2019-20/AR & MO/ Toilet/2108 dated 17.07.2019, for Rs 1085682.00 T.S. No- 121/DD(H)-V/DDA/2019-20/ dated 09.08.2019 for 1085682/- Budget code No. 24025001 funds allocated Rs.42 Cr. Funds Available	<b>1033983.00</b>	<b>20680.00</b>	<b>365 Days.</b>
<b>03</b>	NIT NO. 168/DD(H)-V/DDA/2019-20 Name of work: M/O Scheme under N/Ac.-II, Rohini. M/O Park and Wood Land Site No. 3, Sector – 5, Rohini. SH: - Day to Day Cleaning and annual maintenance of toilet block at Park and Wood Land Site No. 3, Sector – 5, Rohini. AR/&MO No. 127/DD(H)-V/DDA/2019-20/AR & MO/ Toilet/1830 dated 06.07.2019, for Rs 1085682.00 T.S. No- 48/DD(H)-V/DDA/2019-20/ dated 09.07.2019 for 1085682/- Budget code No. 24025001 funds allocated Rs.42 Cr. Funds Available	<b>1033983.00</b>	<b>20680.00</b>	<b>365 Days..</b>
<b>04</b>	NIT NO. 169/DD(H)-V/DDA/2019-20 Name of work: M/O Scheme under N/Ac.-II, Rohini. M/O Park and wood land at Rithala Sector – 5, Rohini (Near Gas Godown) SH: - Day to Day Cleaning and annual maintenance of toilet block at Rithala Sector – 5, Rohini (Near Gas Godown) AR/&MO No. 126/DD(H)-V/DDA/2019-20/AR & MO/ Toilet/1829 dated 06.07.2019, for Rs 1085682.00 T.S. No- 51/DD(H)-V/DDA/2019-20/ dated 09.07.2019 for 1085682/- Budget code No. 24025001 funds allocated Rs.42 Cr. Funds Available	<b>1033983.00</b>	<b>20680.00</b>	<b>365 Days.</b>

05	<p>NIT NO. 170/DD(H)-V/DDA/2019-20  Name of work: M/O Scheme under N/Ac.-II, Rohini.  M/O Park and Water Body at Sector – 5, Rithala  SH: - Day to Day Cleaning and annual maintenance of toilet block in DDA at Water Body at Sector – 5, Rithala.  AR/&amp;MO No. 124/DD(H)-V/DDA/2019-20/AR &amp; MO/ Toilet/1799 dated 06.07.2019, for Rs 1425552.00  T.S. No- 49/DD(H)-V/DDA/2019-20/ dated 09.07.2019 for 1425552/-  Budget code No. 24025001 funds allocated Rs.42 Cr. Funds Available</p>	1357669.00	27153.00	365 Days
06	<p>NIT NO. 171/DD(H)-V/DDA/2019-20  Name of work: M/O Scheme under N/Ac.-II, Rohini.  M/O Park and Play Field at Sector – 5, Rohini.  SH: - Day to Day Cleaning and annual maintenance of toilet block in DDA at Park and Play Field at Sector – 5, Rohini.  AR/&amp;MO No. 125/DD(H)-V/DDA/2019-20/AR &amp; MO/ Toilet/1828 dated 06.07.2019, for Rs 1085682.00  T.S. No- 50/DD(H)-V/DDA/2019-20/ dated 09.07.2019 for 1085682/-  Budget code No. 24025001 funds allocated Rs.42 Cr. Funds Available</p>	1033983.00	20680.00	365 Days.

S.D./-

**DY. DIRECTOR (HORT) .V**  
**D.D.A/Rohini**

1. The tender document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen from website [www.eprocure.gov.in](http://www.eprocure.gov.in) or [www.dda.org.in](http://www.dda.org.in). free of cost.
2. Intending agencies/tenders need to register themselves on the E-tendering website <http://eprocure.gov.in/eprocure/app>. Aspiring Bidder/Supplier who have not enrolled/registered in e-procurement should enroll/register before participating. the portal enrollment is free of cost. Bidder are advised to go through instructions provided at Annexure-X regarding ‘**Instructions for online Bid submission**’ for any further clarification contact on 24x7 Help Desk-Toll Free No:- 180030702232 and M. No. 91-7878007972, 91-7878007973 or send a mail over to [-cPPP-nic@nic.in](mailto:-cPPP-nic@nic.in)  
If needed they can be imparted training on online tendering process as per details available on the website. The intending bidder must have valid class-II or Class-III digital signature to submit the bid.

6. Bidder/tenderer registered in Contractor’s Registration Board (CRB) of DDA are required to pay the e-tendering charge as under: -

S.No.	Class of Contractor	Amount to be paid
a.	Class-I.	Rs.20, 000.00
b.	Class-II.	Rs.16, 000.00
c.	Class-III.	Rs.14, 000.00
d.	Class-IV.	Rs.10, 000.00
f.	Class-V	Rs.6, 000.00

7. The e-tendering fees for contractors/consultants who are not registered with DDA, the fees structure for one year will be as under— (vide letter no. F4. (8)/72/Misc./Secy./CRB/2017/284 dated 06-06-2017 issued by Secretary (CRB) DDA

a.	Cost of Work	E-tendering fees
b.	Upto Rs.15.00 Lacs	Rs.6000/-
c.	Above Rs.15.00 Lacs to 20.00 Crores	Rs. 20,000/-
d.	Above Rs.20.00 Crores	Rs. 50,000/-

In case any contractor fails to make payment by the stipulated date, the concerned contractor will not be eligible for tendering

**IMPORTANT NOTICE: -**

1. The unique transaction reference on RTGS against EMD, Tender fee shall be placed online at specified location for Tender for Electronic Time and Attendance Recording System. First cover containing “Technical Bid” as well as “Reference of EMD, Tender Fee”.
2. The Tenderer technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt or they can view the bid opening event online at their remote end.

3. The Tenderer should furnish **Rs. \_\_\_\_\_** as Earnest Money. The amount will be retained by DDA as part of security deposit, in case tender is accepted, otherwise it will be refunded. However, no interest shall be payable on the earnest money
4. The tender shall be submitted online in two parts, viz., technical bid and price bid.
5. The bidder will use one UTR for one work only. In case it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.
6. Technical Bid: -The Tenderers are required to furnish following documents in technical bid and list of document to be scanned and uploaded within the period of tender submission: -

- i. **Scanned copy of Unique transaction reference of RTGS/NEFT of Earnest Money **Rs. \_\_\_\_\_****
- ii. Scanned copy of Proof of registration in Contractors Registration Board (CRB) of DDA.
- iii. Scanned copy of Enlistment Order of the Contractor.
- iv. Scanned copy of Certificate of Registration for Sales Tax/ GST and acknowledgement of up to date filed return required
- v. Scanned copy of Tender Acceptance Letter (To be given on Company Letter Head)
- vi. Scanned Copy of certificate of registration with EPFO and ESIC.
- vii. Scanned copy of PAN Card.
- viii. Any other documents specified in the tender document.

**Any tender found lacking with respect to the necessary information and /or documents and/or Earnest Money with the Technical bid will not be considered.**

- b) Price Bid: -Schedule of price bid in the form of BoQ\_XXXXX.xls
3. Earnest money and cost of tender shall be deposited through RTGS/NEFT in the account of Sr. AO (CAU) Rohini DDA having account no. 08861110000012 with HDFC Bank only Branch at 5 Community centre, Garg Plaza sec-8 Rohini Delhi-85. (IFSC code HDFC0000886, MICR: 110240117).The unique transaction reference of RTGS/NEFT shall have to be uploaded by the tender in the e-tendering system by the prescribed date. The Executive Engineer concerned will get tender cost/earnest money verified from CAU (R) based on the unique transaction reference number against from each RTGS/NEFT payment before the tenders are opened

4. The tender document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen from website [www.eprocure.gov.in](http://www.eprocure.gov.in) or [www.dda.org.in](http://www.dda.org.in). free of cost.
5. Intending agencies/tenders need to register themselves on the E-tendering website <http://eprocure.gov.in/eprocure/app>. Aspiring Bidder/Supplier who have not enrolled/registered in e-procurement should enroll/register before participating. the portal enrollment is free of cost. Bidder are advised to go through instructions provided at Annexure-X regarding '**Instructions for online Bid submission**' for any further clarification contact on 24x7 Help Desk-Toll Free No:- 180030702232 and M. No. 91-7878007972, 91-7878007973 or send a mail over to [-cPPP-nic@nic.in](mailto:-cPPP-nic@nic.in)  
If needed they can be imparted training on online tendering process as per details available on the website. The intending bidder must have valid class-II or Class-III digital signature to submit the bid.  
Bidders registered in Contractor's Registration Board (CRB) of DDA are required to pay the E-tendering annual charge as under.

योजनाओं, विशिष्टताओं से युक्त निविदा दस्तावेज, निष्पादित की जाने वाली विभिन्न प्रकार की वस्तुओं की मात्रा का शेड्यूल और अनुबंध के अन्य नियमों और शर्तों का अनुपालन करने के लिए वेबसाइट [www.eprocure.gov.in](http://www.eprocure.gov.in) या [www.dda.org.in](http://www.dda.org.in) में बिना किसी मूल्य के।

2. इच्छुक एजेंसियों / निविदाओं को ई-टेंडरिंग वेबसाइट <http://eprocure.gov.in/eprocure/app> पर अपना पंजीकरण कराना होगा। इच्छुक बोलीदाता / आपूर्तिकर्ता जिन्होंने ई-प्रोक्योरमेंट में नामांकन / पंजीकरण नहीं किया है, वे भाग लेने से पहले नामांकन / पंजीकरण करें। पोर्टल नामांकन मुफ्त है। 24x7 हेल्प डेस्क-टोल फ्री नंबर: - 180030702232 और एम। नं। 91-7878007972, 91-7878007973 पर किसी भी स्पष्टीकरण के लिए 'ऑनलाइन जमा करने के निर्देश' के संबंध में बोलीदाता को अनुबंध-एक्स में दिए गए निर्देशों के माध्यम से जाने की सलाह दी जाती है। [-cPPP-nic@nic.in](mailto:-cPPP-nic@nic.in) पर एक मेल करें यदि आवश्यक हो तो उन्हें वेबसाइट पर उपलब्ध विवरण के अनुसार ऑनलाइन निविदा प्रक्रिया पर प्रशिक्षण दिया जा सकता है। बोली लगाने के लिए इच्छुक बोलीदाता के पास मान्य वर्ग- II या वर्ग- III डिजिटल हस्ताक्षर होना चाहिए।

डीडीए के ठेकेदार पंजीकरण बोर्ड (सीआरबी) में पंजीकृत बोलीदाताओं को ई-टेंडरिंग वार्षिक शुल्क का भुगतान करना आवश्यक है।

S. No. Class of Contractor	Amount to be paid P.A
Class-I	Rs. 20,000.00
Class-II	Rs. 16,000.00
Class-III	Rs. 14,000.00
Class-IV	Rs. 10,000.00
Class-V	Rs. 6,000.00

The bidders who are not registered in DDA and wish to bid in DDA tender are required to pay annual charge of E-tendering of ` 20,000.00

**IMPORTANT NOTICE:-**

- a. Tender document may be download from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating the portal enrollment is free of cost. Bidder are advised to go through instructions provided at Annexure-X regarding '**Instruction for online Bid submission**'
  - b. Tender can access tender document on the website, fill them with all relevant information and submit completed tender document in to electronic tender on the website-<http://eprocure.gov.in/eprocure/app>.
  - c. Tender and supporting document should be uploaded through e-procurement. Hard copy of the tender document will not be accepted
6. Proof of registration (if applicable) and the proof of payment i.e. RTGS/NEFT Number and its scan copy is to be uploaded.
  7. The enlistment of the contractor should be valid on the last date of submission of tenders in case only the last date of submission of tender is extended, the enlistment of contractor should be valid on the original date of submission of tenders
  8. **Earnest money and cost of tender shall be deposited through RTGS/NEFT in the account of Sr. AO (CAU) Rohini DDA having account no. 08861110000012 with HDFC Bank only Branch at 5 Community centre, Garg Plaza sec-8 Rohini Delhi-85. (IFSC code HDFC0000886, MICR: 110240117).**The unique transaction reference of RTGS/NEFT shall have to be uploaded by the tender in the e-tendering system by the prescribed date. The Executive Engineer concerned will get tender cost/earnest money verified from CAU (R) based on the unique transaction reference number against from each RTGS/NEFT payment before the tenders are opened.

A part of earnest money is acceptable in the form of bank guarantee also. Earnest Money up to Rs. 20.00 lakh will have to be deposited through RTGS/NEFT mode. If the amount of E.M. is more than Rs. 20.00 lakh then the amount of E.M. beyond Rs. 20.00 lakh can be deposited in the form of Bank Guarantee also. Such Bank guarantee is to be scanned and uploaded to the e-tendering website within the period of tender submission.

वे बोलीदाता जो डीडीए में पंजीकृत नहीं हैं और डीडीए निविदा में बोली लगाना चाहते हैं, उन्हें `20,000.00 के ई टेंडरिंग का वार्षिक शुल्क-देना होगा। महत्वपूर्ण सूचना -: ए। निविदा दस्तावेज केंद्रीय सार्वजनिक खरीद पोर्टल <http://eprocure.gov.in/eprocure/app> से डाउनलोड किया जा सकता है। इच्छुक बोलीकर्ता प्रोक्योरमेंट में- आपूर्तिकर्ता जिन्होंने ई / पंजीकरण नहीं किया है / नामांकन, उन्हें पोर्टल नामांकन में भाग लेने से पहले नामांकन /

पंजीकरण करना चाहिए। बोलीदाता को सलाह दी जाती है कि वह ऑनलाइन बोली प्रस्तुत करने के निर्देश के संबंध में अनुलग्नक X में दिए गए निर्देशों से गुजरें। ख। निविदा वेबसाइट पर निविदा दस्तावेज का उपयोग कर सकती है, उन्हें सभी संबंधित सूचनाओं के साथ भर सकती है और पूर्ण निविदा दस्तावेज को इलेक्ट्रॉनिक निविदा के लिए वेबसाइट <http://eprocure.gov.in/eprocure/app> पर प्रस्तुत कर सकती है। सी। ई प्रोक्योरमेंट के माध्यम से निविदा और सहायक दस्तावेज अपलोड किए जाने चाहिए। निविदा दस्तावेज की हार्ड कॉपी स्वीकार नहीं की जाएगी 3. पंजीकरण का प्रमाण और भुगतान का (यदि लागू हो) एनईएफटी नंबर और इसकी स्कैन कॉपी अपलोड करनी है। / प्रमाण यानी आरटीजीएस 4. निविदा प्रस्तुत करने की अंतिम तिथि को बढ़ाए जाने की स्थिति में ठेकेदार की भर्ती की निविदा की अंतिम तिथि को वैध होना चाहिए, निविदा प्रस्तुत करने की मूल तिथि पर ठेकेदार की भर्ती वैध होनी चाहिए 5. निविदा और धनराशि की लागत आरटीजीएस / रोहिणी डीडीए के खाते में जमा की जाएगी। (सीएयू) एनईएफटी के माध्यम से सीनियर एओ 08861110000012 एचडीएफसी बैंक के साथ केवल 5 सामुदायिक केंद्र, गर्ग में शाखा प्लाजा सेक -8 रोहिणी दिल्ली -85। )IFSC कोड HDFC0000886, MICR: 110240117। आरटीजीएस टेंडरिंग प्रणाली-एनईएफटी के अनूठे लेनदेन संदर्भ को निर्धारित तिथि तक ई / में निविदा द्वारा अपलोड करना होगा। संबंधित अभियंता को निविदा खोलने से पहले प्रत्येक आरटीजीएस एनईएफटी भुगतान के खिलाफ अद्वितीय लेनदेन संदर्भ संख्या के आधार पर / बयाना राशि प्राप्त होगी। / से सत्यापित निविदा लागत (आर) सीएयू बयाना का एक हिस्सा बैंक गारंटी के रूप में भी स्वीकार्य है। रुपये तक की कमाई। 20.00 लाख रुपये RTGS / NEFT मोड के माध्यम से जमा करने होंगे। यदि ई। एम। की राशि रु। से अधिक है। 20.00 लाख तो रुपये से परे ई की राशि। .एम.20.00 लाख बैंक गारंटी के रूप में भी जमा किए जा सकते हैं। इस तरह की बैंक गारंटी को निविदा प्रस्तुत करने की अवधि के भीतर ई टेंडरिंग-वेबसाइट पर स्कैन और अपलोड किया जाना है।

- (i) Earnest money has to be deposited through RTGS separate transactions in the account of the Sr. A.O. (CAU) of Rohini Zone).
- (ii) Schedule of price bid in the form of BOQ\_XXXXX.xls.

The unique transaction reference RTGS/NEFT against EMD cost of tender Document and Bank Guarantee shall be placed in single sealed envelope superscripted as "earnest money, cost of tender documents" with name of work and due date of opening bid mention, the lowest tenderer will submit to the tender opening authority after the date of financial bid opening within **three days**.

Certified copy of Enlistment order and other document as specified in the press notice shall be scanned and uploaded to the e-tendering website within the period of tender submission and certified copy of each shall be deposited in a separate envelope marked as "**Other Documents**".

Both the envelopes shall be placed in another envelope with due mention of Name of work, date & time of opening of tenders and to be submitted in the office of Dy. Director during the period mentioned above.

Online tender documents submitted by intending bidders shall be opened only of those bidders, whose proof of submission of Earnest Money Deposit, Cost of Tender Document and e-Tender Processing Fee and other documents placed in one envelope (Containing envelopes of (Earnest Money, Cost of tender Document & Other Documents) have been submitted to DD(H) and are found in order.

The bidder will use one UTR for one work only, in case it is found that he has used one UTR Number for different tender, all the tender submitted by him will be rejected and he will be debarred from further tendering in DDA in future.

निविदा दस्तावेज और बैंक गारंटी की ईएमडी लागत के खिलाफ अद्वितीय लेनदेन संदर्भ आरटीजीएस / एनईएफटी को काम के नाम और बोली बोली के उद्घाटन की तारीख के साथ "सबसे कम पैसे, निविदा दस्तावेजों की लागत" के रूप में एक ही सीलबंद लिफाफे में रखा जाएगा। तीन दिनों के भीतर वित्तीय बोली खोलने की तिथि के बाद निविदा खोलने वाले प्राधिकरण को प्रस्तुत करें। प्रेस नोटिस में निर्दिष्ट नामांकन आदेश और अन्य दस्तावेज की प्रमाणित प्रति को स्कैन करके निविदा प्रस्तुत करने की अवधि के भीतर ई-टेंडरिंग वेबसाइट पर अपलोड करना होगा और प्रत्येक की प्रमाणित प्रति "अन्य दस्तावेज" के रूप में चिह्नित एक अलग लिफाफे में जमा करनी होगी। काम के नाम, तिथि और निविदा खोलने के समय और उप कार्यालय में प्रस्तुत किए जाने के कारण दोनों लिफाफे दूसरे लिफाफे में रखे जाएंगे। उपर्युक्त अवधि के दौरान निदेशक। इच्छुक निविदाकर्ताओं द्वारा प्रस्तुत ऑनलाइन निविदा दस्तावेज केवल उन्हीं बोलीदाताओं के लिए खोले जाएंगे, जिनके पास अर्नेस्ट मनी डिपॉजिट जमा करने का प्रमाण, निविदा दस्तावेज की लागत और ई-टेंडर प्रोसेसिंग शुल्क और अन्य दस्तावेज एक लिफाफे में रखे गए हैं (इन्टेस्ट मनी, लागत सहित लिफाफे) निविदा दस्तावेज और अन्य दस्तावेज) डीडी (एच) को प्रस्तुत किए गए हैं और क्रम में पाए गए हैं। बोली लगाने वाला केवल एक काम के लिए एक यूटीआर का उपयोग करेगा, अगर यह पाया जाता है कि उसने अलग-अलग टेंडर के लिए एक यूटीआर नंबर का उपयोग किया है, तो उसके द्वारा प्रस्तुत सभी निविदा खारिज कर दी जाएगी और उसे भविष्य में डीडीए में आगे की निविदा से हटा दिया जाएगा।

### **CONDITION: -**

- 1. If the agency quotes tender amount below 10% of the estimated amount put to tender, such tender amount shall be considered as no workable amount and that tender shall not be considered and will be rejected without any notice EMD will be forfeited and the agency will be debarred for further participation in tender work in DDA for two years.**
- 2. The rates should be quoted in the BOQ by the contractor up to round of two decimal digit and beyond two decimal digit the tender shall not be considered for financial bid**

S.D./-  
DY. DIRECTOR (HORT) .V  
DDA/Rohini



**Copy to:**

1. Director (Hort.) N/W, DDA
2. F.O to Director(Hort.) N/W, DDA
3. Dir. (system) copy has already been sent by E-mail
4. Dy. Director(Hort) II, III, VIII and X. DDA
5. CPWD Cont.Ass.'Y' shape building New Delhi-110002
6. All Asstt.Director Hort.-5/DDA
7. A.O. Hort.-5/DDA
8. A.O/C.A.U. (Rohini)DDA
9. Tender Clerk C.A.U. Rohini DDA to display on notice board.
10. Head clerk Hort.-5/DDA
11. D/Man (H).V/DDA
12. N.I.T. copy

**S.D./-**  
**DY. DIRECTOR (HORT) .V**  
**D.D.A/Rohini**